

# SCHOOL TO WORK

**Are you an employer thinking about hosting a workplace student or a student thinking about completing SWL, work experience or an SBAT?**

Structured Workplace Learning (SWL) is on-the-job training that allows school students to develop their work skills and understand employer expectations.



SWL is available to Victorian school students undertaking a VET program as part of their VCE or Vocational Major studies, including work experience and School-Based Apprenticeships and Traineeships (SBATs).

While students are on work placement, they are undergoing vocational education and training with a registered training provider which enables them to gain qualifications and specific skills to help them in the workplace.

- ▶ **Minimum payment is ONLY \$5 a day**
- ▶ **No insurance or tax (students are covered by Work Cover)**
  - ▶ **No ongoing commitment**
  - ▶ **FREE advice and support**

**School To Work delivered by Murray Mallee LLEN**

**Kerryn Zanker**  
School To Work Coordinator  
Mobile: 0491 491 022  
Email: [swl@mmlen.com](mailto:swl@mmlen.com)

**Murray Mallee Local Learning & Employment Network**  
73 Beveridge Street, Swan Hill 3585  
Phone: (03) 5033 2017  
Email: [projects@mmlen.com](mailto:projects@mmlen.com)  
[mmlen.com.au/structured-workplace-learning](http://mmlen.com.au/structured-workplace-learning)



# SCHOOL TO WORK



Department of Education



[workplacements.education.vic.gov.au](http://workplacements.education.vic.gov.au)



## Benefits To Students:

- ▶ Improve understanding of the work environment and employer expectations
- ▶ Gain industry experience and work related skills
- ▶ Increase independence and self confidence
- ▶ Increase motivation to continue study and/or undertake further training
- ▶ Enhance opportunities for employment
- ▶ Gain hands-on experience to include on resume
- ▶ Opportunity to try out career pathways prior to leaving school

## Benefits To Employers:

- ▶ The potential for recruiting new employees who are pre-skilled and immediately productive
- ▶ Talented young people remain in our local area enabling us to grow our future workforce
- ▶ Developing in young people a realistic understanding of employer expectations, needs and entry-level requirements
- ▶ Meaningful input into a young person's preparation for life after school
- ▶ The opportunity to pass on knowledge and skills
- ▶ The enhancement of staff morale and training skills while working with students

## Work Placements — Overview

### Structured Workplace Learning (SWL)

- ▶ Allows students to develop their work skills & understand employer expectations
- ▶ Employers provide training to assist students to master key competencies or skills
- ▶ Placements for SWL can be undertaken in one week blocks or on a one day per week basis
- ▶ Typically Year 11 & 12 students



### Work Experience (WE)

- ▶ Students investigate if they like the career option
- ▶ Limited work tasks available to be undertaken
- ▶ Typically Year 9 & 10 students

### School-Based Apprenticeships and Traineeships (SBATs)

- ▶ SBATs are completed part time whilst the young person continues their schooling
- ▶ Government incentives are available for employers who take on a school based apprentice or trainee

The VCE is changing to also offer the **VCE Vocational Major**, a new 2-year program. It will give students work-related skills and prepare them for further education/training.

## About VCE, VET & Vocational Major

The **Victorian Certificate of Education (VCE)** is Victoria's senior secondary qualification. It opens pathways to university, higher-level TAFE or VET certificate courses, apprenticeships, traineeships and the workforce.

The VCE has expanded to include the **Vocational Major**, meaning you can study a new 2-year vocational and applied learning program within the VCE.

You can also complete **Vocational Education & Training (VET)** in the **VCE** or **VCE Vocational Major**. There are 27 VCE VET studies to choose from.



**GO TO THE SCHOOL TO WORK PORTAL AND EXPLORE THE RANGE OF OPPORTUNITIES AVAILABLE BY VISITING**  
**[WWW.WORKPLACEMENTS.EDUCATION.VIC.GOV.AU](http://WWW.WORKPLACEMENTS.EDUCATION.VIC.GOV.AU)**