

Mallee Navigator Referral

Navigator is a Victorian Government initiative that will reach out to disengaged young people and actively work with them to return them to education and or training. In the Northern and Southern Mallee, the Navigator providers are the Northern Mallee Local Learning Employment Networks (NLLLEN) and Murray Mallee Local Learning Employment Network (MMLLEN).

Navigator is available to young people who:

- are 12 to 17 years of age
- attended $\leq 30\%$ of the past school term
- either live in or have most recently been enrolled in an education setting in the Northern or Southern Mallee.

If you know of a young person who meets the eligibility criteria and is interested in participating in the program, please discuss a referral with the young person and their family/carer initially. You should then seek their consent through the Navigator Consent Form to share their personal information, for the purpose of supporting the young person's re-engagement with education or training.

There are a number of ways you can make a referral to the Navigator Program in the *Northern or Southern Mallee*.

1. Have a conversation and request a copy of the referral form from the Navigator Coordinator via telephone on 03 50511317, and email it to allen.jacinta.m@edumail.vic.gov.au. Please ensure it has the demarcation 'Sensitive: Personal' on it.
2. Make the referral online by copying and pasting this link into your browser:
<https://admin.surveymanager.net.au/survey/NavigatorReferralForm.aspx?ver=996140806>. The Navigator Coordinator will then contact you to seek more detailed information about the young person.
3. Non-Department of Education (DET) referrers can only use option 2. This is due to a security issue with emailing the young person's data from outside the DET network.

Date:

REFERRER

Name:

Relationship of referrer to the young person:

Phone contact:

Mobile Phone:

Email:

Organisation (if relevant):

Job Title (if relevant):

THE YOUNG PERSON

Actual Name:	Gender:
Preferred Name <i>(if different)</i> :	
Age:	D.O.B:
How regularly has this young person been attending school or training over the past term? <input type="checkbox"/> Less than a quarter of the time <input type="checkbox"/> About a quarter of the time <input type="checkbox"/> About half the time <input type="checkbox"/> More than half the time	
Most recent school/educational setting: <i>(include campus if applicable)</i>	
Who does the young person live with?	
Current address:	Town:
State:	Post code:
Phone:	
What is the best way to get in contact with the young person?	
What are the young person's attendance concerns	Comments
<input type="checkbox"/> Chronic illness	
<input type="checkbox"/> Disengaged	
<input type="checkbox"/> Has been suspended	
<input type="checkbox"/> Has been expelled	
<input type="checkbox"/> School refusal	
<input type="checkbox"/> Truancy	
<input type="checkbox"/> Chronic absenteeism	

<input type="checkbox"/> Unknown	
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REFERRAL & SUPPORT FROM EXTERNAL AGENCIES

Issues	Comments
<input type="checkbox"/> Drug and Alcohol impact	
<input type="checkbox"/> Exposure or involvement in Domestic Violence	
<input type="checkbox"/> Interactions with police	
<input type="checkbox"/> Criminal justice system involvement	
<input type="checkbox"/> Juvenile Justice involvement	
<input type="checkbox"/> Pregnancy or young parenting	
<input type="checkbox"/> Homelessness	
<input type="checkbox"/> Unstable housing	
<input type="checkbox"/> Transient lifestyle	
<input type="checkbox"/> Medical issues	
<input type="checkbox"/> Identity issues	
<input type="checkbox"/> Mental health issues	
<input type="checkbox"/> Medication	
<input type="checkbox"/> Disability impact	
<input type="checkbox"/> Critical life event/s	
<input type="checkbox"/> Carer responsibilities	
<input type="checkbox"/> Low literacy/numeracy/learning difficulties	
<input type="checkbox"/> Negative experiences/s with education & training	

<input type="checkbox"/> Financial Distress	
<input type="checkbox"/> Behavioural issues	
<input type="checkbox"/> Socialisation issues	
<input type="checkbox"/> Anger Management issues	
<input type="checkbox"/> Body image	
<input type="checkbox"/> Other...	

FURTHER SUPPORTING INFORMATION

Attendance	Comments
How long has the young person been disengaged from school for?	
What does the attendance / non-attendance pattern look like?	
Have parents /carer of young person been engaged around school attendance patterns?	
Has the young person been engaged around school attendance?	
Awareness of Navigator	Comments
<input type="checkbox"/> The young person aware of the opportunity to be referred to the Navigator Program?	
<input type="checkbox"/> The young person's family/carer are aware of the opportunity to be referred to the Navigator Program?	
Ability	Comments
<input type="checkbox"/> The young person has a disability. What is the young person's disability?	
<input type="checkbox"/> The disability is understood and accepted by the young person	
<input type="checkbox"/> The disability contributed to the young person's disengagement from school	

<input type="checkbox"/> The disability may impact upon the young person's engagement at school	
Living Arrangements	Comments
<input type="checkbox"/> The young person lives at home with their parents or carers	
<input type="checkbox"/> The young person lives independently	
<input type="checkbox"/> The young person is in Out Of Home Care (OOHC)	
<input type="checkbox"/> The young person has unstable living arrangements	
<input type="checkbox"/> The young person is in kinship care	
<input type="checkbox"/> The young person is homeless	
<input type="checkbox"/> Other...	
Cultural Information	Comments
<input type="checkbox"/> The young person and or their family/carer identify as Aboriginal or Torres Strait Islander?	
<input type="checkbox"/> The young person and/or their family/carer are from a culturally and linguistically diverse community	
<input type="checkbox"/> The young person is a refugee	
<input type="checkbox"/> The young person and/or their family/carer require an interpreter or translator. What language do they speak?	
<input type="checkbox"/> Other...	

SUPPORT AND INTERVENTION STRATEGIES

School Based Wellbeing Support	Comments
<input type="checkbox"/> Koorie Engagement Support Officer	

(KESO)	
<input type="checkbox"/> English as a Second Language (ESL) Support / ESL Language Centre	
<input type="checkbox"/> Primary School Welfare Officer (PWO)	
<input type="checkbox"/> Student Wellbeing Coordinator (SWC)	
<input type="checkbox"/> Chaplin	
<input type="checkbox"/> DET Health, Wellbeing & Engagement Division	
<input type="checkbox"/> Other...	
Student Support Services (SSS)	Comments
<input type="checkbox"/> Student Support Services (SSS) - <input type="checkbox"/> <i>Psychologist</i> <input type="checkbox"/> <i>Social Worker</i> <input type="checkbox"/> <i>Speech Pathologist</i> <input type="checkbox"/> <i>Occupational Therapist</i> <input type="checkbox"/> <i>Other ...</i>	
<input type="checkbox"/> Program for Students with Disabilities - <input type="checkbox"/> <i>Physical Disability</i> <input type="checkbox"/> <i>Visual Impairment</i> <input type="checkbox"/> <i>Hearing Impairment</i> <input type="checkbox"/> <i>Severe behaviour disorder</i> <input type="checkbox"/> <i>Intellectual Disability</i> <input type="checkbox"/> <i>Autism Spectrum Disorder</i> <input type="checkbox"/> <i>Severe language disorder with critical educational needs</i>	
Support Plans	Comments
<input type="checkbox"/> Individual Education Plan (IEP)	
<input type="checkbox"/> Behaviour Management Plan (BMP)	
<input type="checkbox"/> Student Engagement Matrix (FLO)	
<input type="checkbox"/> Attendance Plan developed	
<input type="checkbox"/> Managed Individual Pathways (MIP)	

<input type="checkbox"/> Other...	
Schooling Model	Comments
<input type="checkbox"/> Part Time/Flexible attendance	
<input type="checkbox"/> Distance Education	
<input type="checkbox"/> Home Schooling	
<input type="checkbox"/> FLO	
<input type="checkbox"/> FLO Connect	
<input type="checkbox"/> School based flexible learning program	
<input type="checkbox"/> Other...	
Support Programs	Comments
<input type="checkbox"/> Clontarf	
<input type="checkbox"/> Girls Academy	
<input type="checkbox"/> Early School Leavers Program (MDAS)	
<input type="checkbox"/> Other...	
Additional Support	Comments
<input type="checkbox"/> School Internal Case Management	
<input type="checkbox"/> Coaching Young People for Success modules	
<input type="checkbox"/> Functional Behavioural Assessment	
<input type="checkbox"/> Mentoring	